



Circular No.002/21

1st September, 2021

Dear Parents,

Recruitment of New Members

Parenting is a hard job in this new century. Challenge grows as our children grow. However, both the school and parents take a very important role in educating our next generation. Therefore, the Parent-Teacher Association was established in 1999 aimed at promoting home-school co-operation. It provides a good channel for parents and the school to communicate. We hope the school and family together will build a successful path for the students.

According to item 4a of our constitution, all parents or guardians of students will become members of our association. Also, according to 4b, they have the right to enjoy the benefits provided from the association including being elected as a committee member and attending the activities organized by the association. As stated in item 4d, every member has to pay a membership fee each year. The fee for this year remains unchanged \$40. However, **one family has only to pay one membership fee regardless of the number of children in the family at school.** The membership status is valid from November of this year to the end of October next year.

The recruitment procedure for the current year is from 1st September (Wednesday) to 8th September (Wednesday). Our membership fees will be collected from the school as one of the items included in the miscellaneous fees, in other words, **parent members do not need to pay membership fees separately.** Any excess fees collected will be returned to the older child once everything has been settled.

From this year on, existing members are not required to fill in membership form except under special request from the parent members. New members please fill in the attached application form and ask your child/children to return it to the class teacher(s) **on or before 8th September.** ***If new members have more than one child in the school, please fill in the form for each child so that we can return any excess fees collected to the older child.**

Thank you for your attention.

Syna LEE

Chairperson of Parent-Teacher Association

Sai Kung Central Lee Siu Yam Memorial School PTA

New Membership Application / Existing Membership Information Update Form

(P.2 – P.6)

Name of Applicant(parent/guardian) : _____

Gender : _____ Contact No. _____

Address: _____

Number of children in our	Name	Class
school:	(1)	
	(2)	
	(3)	
	(4)	
	(5)	

The relationship of the applicant with the above student(s) is : _____